

November 1, 2015

Holly L. Wolcott, City Clerk
Office of the City Clerk
200 North Spring Street, Room 224
Los Angeles, CA 90012

Subject: Melrose PBID 2016 Annual Planning Report

Dear Ms. Wolcott:

As required by the Property and Business Improvement District Law of 1994, California Streets and Highways Code Section 36650, the Board of Directors of the Melrose Business Improvement District has caused this Melrose Business Improvement District Annual Planning Report to be prepared at its meeting of **(Month/Day/Year)**.

This report covers proposed activities of the Melrose BID from January 1, 2016 through December 31, 2016.

Sincerely,

Donald R. Duckworth
Executive Director
Melrose Business Improvement District